



CERNER FLASH

12/13/2018

HOW TO USE HARMONY – HDA ARCHIVES

SUMMARY: Harmony – HDA Archives is an application used to retrieve records from the HPF archives. You must be in the patients chart to locate charts from the HPF system.

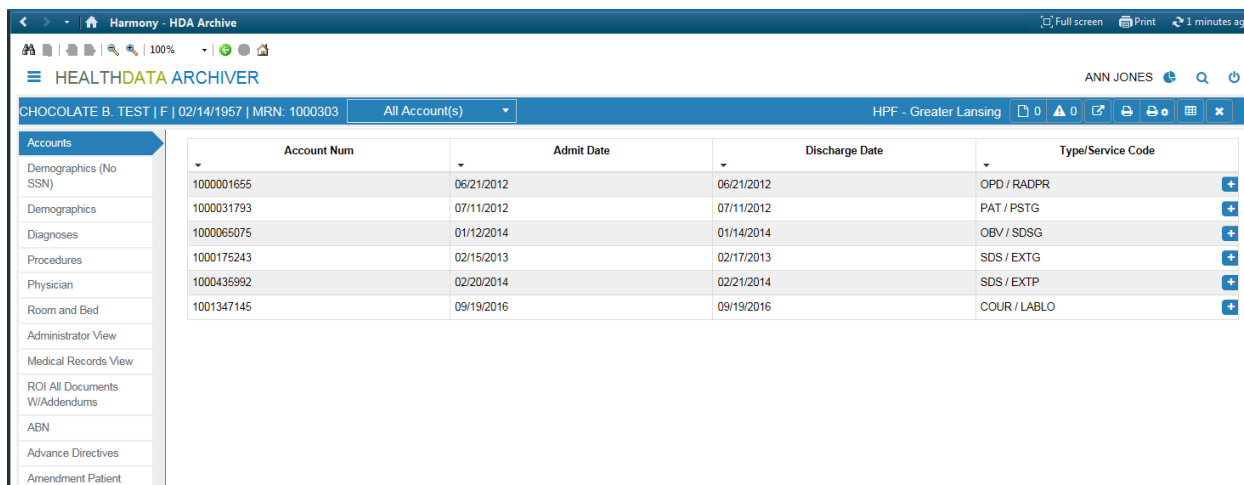


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1. Log in to PowerChart and locate your patient From the Menu on the left side of the screen, select Harmony – HDA Archive

A screenshot of the Cerner PowerChart interface. On the left is a dark grey 'Menu' sidebar with various options. An orange arrow points to 'Harmony - HDA Archive' at the bottom of the menu. The main area shows the 'Ambulatory MA Summary' for a patient. The 'Outpatient Workflow' tab is active, displaying a list of medical categories such as 'Chief Complaint', 'Vital Signs', 'Histories', 'Problem List', 'Allergies (0)', 'Home Medications (0)', 'Labs ...', 'Diagnostics ...', 'Pathology ...', 'Microbiology ...', 'Immunizations ...', 'Visits ...', 'Recommendations' (with a green checkmark), 'Clinical Media ...', 'Patient Education ...', 'Reminders ...', 'Order Profile ...', 'New Order Entry ...', 'Meaningful Use ...', 'Goals and Interventions Component ...', 'Health Concerns ...', and 'Documents ...'. On the right, there are sections for 'Chief Complaint', 'Vital Signs' (with a list of metrics like BP, HR, Temp, etc.), and 'Histories'.

- The Demographic Screen for the Patient will display. The encounters are displayed below the demographics.



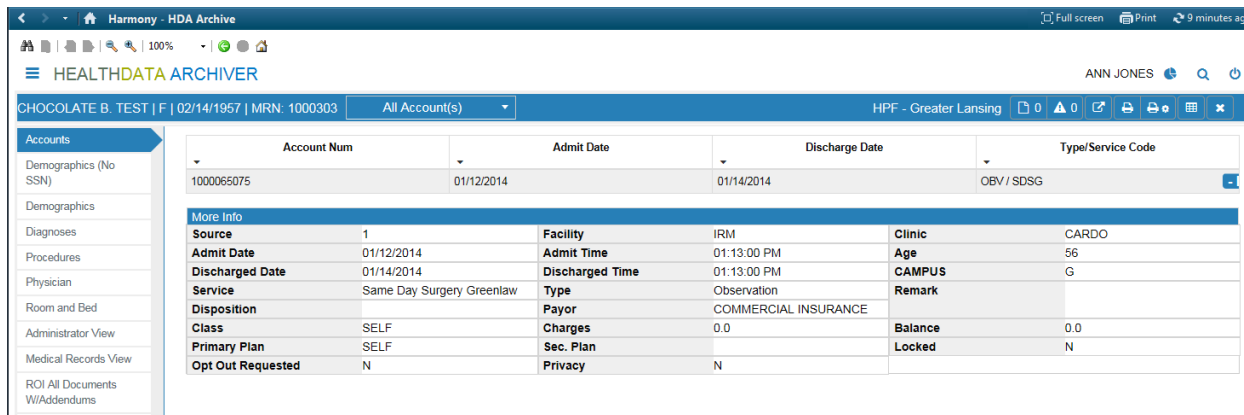
Harmony - HDA Archive | Full screen | Print | 1 minutes ago

HEALTHDATA ARCHIVER | ANN JONES

CHOCOLATE B. TEST | F | 02/14/1957 | MRN: 1000303 | All Account(s) | HPF - Greater Lansing

Account Num	Admit Date	Discharge Date	Type/Service Code
1000001655	06/21/2012	06/21/2012	OPD / RADPR
1000031793	07/11/2012	07/11/2012	PAT / PSTG
1000065075	01/12/2014	01/14/2014	OBV / SDSD
1000175243	02/15/2013	02/17/2013	SDS / EXTG
1000435992	02/20/2014	02/21/2014	SDS / EXTP
1001347145	09/19/2016	09/19/2016	COUR / LABLO

- Select the encounter by left-clicking the encounter number listed. The encounter specific details are displayed.



Harmony - HDA Archive | Full screen | Print | 9 minutes ago

HEALTHDATA ARCHIVER | ANN JONES

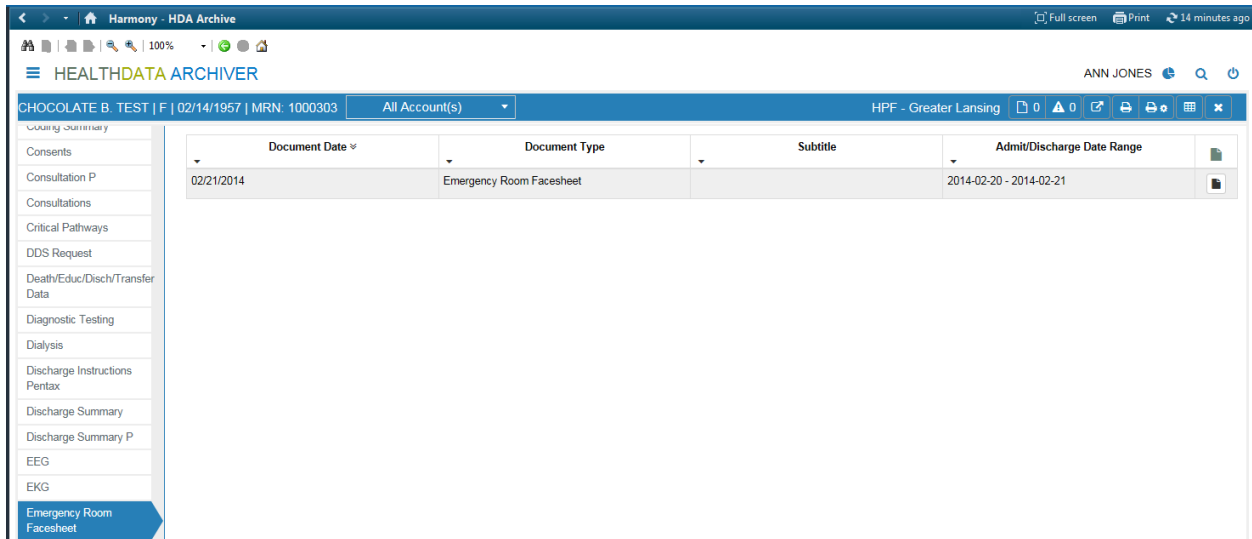
CHOCOLATE B. TEST | F | 02/14/1957 | MRN: 1000303 | All Account(s) | HPF - Greater Lansing

Account Num	Admit Date	Discharge Date	Type/Service Code
1000065075	01/12/2014	01/14/2014	OBV / SDSD

More Info

Source	1	Facility	IRM	Clinic	CARDO
Admit Date	01/12/2014	Admit Time	01:13:00 PM	Age	56
Discharged Date	01/14/2014	Discharged Time	01:13:00 PM	CAMPUS	G
Service	Same Day Surgery Greenlaw	Type	Observation	Remark	
Disposition		Payor	COMMERCIAL INSURANCE		
Class	SELF	Charges	0.0	Balance	0.0
Primary Plan	SELF	Sec. Plan		Locked	N
Opt Out Requested	N	Privacy	N		

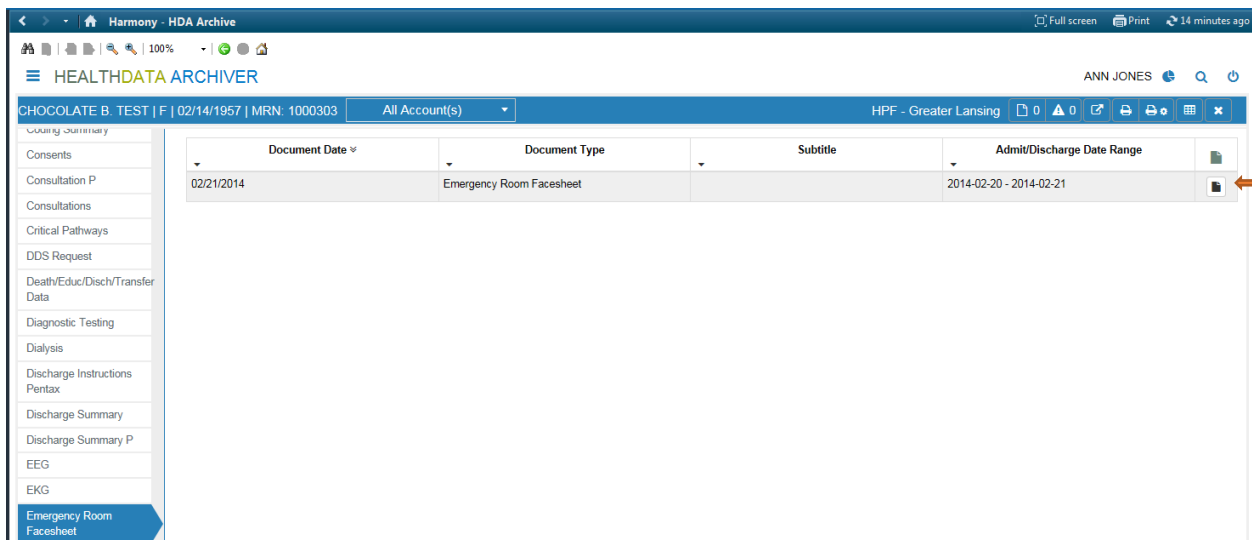
- On the left of the screen, the document types are displayed. Select the document type to display.



The screenshot shows the 'HEALTHDATA ARCHIVER' interface. On the left, a sidebar lists document types, with 'Emergency Room Facesheet' selected. The main area displays a table with the following data:

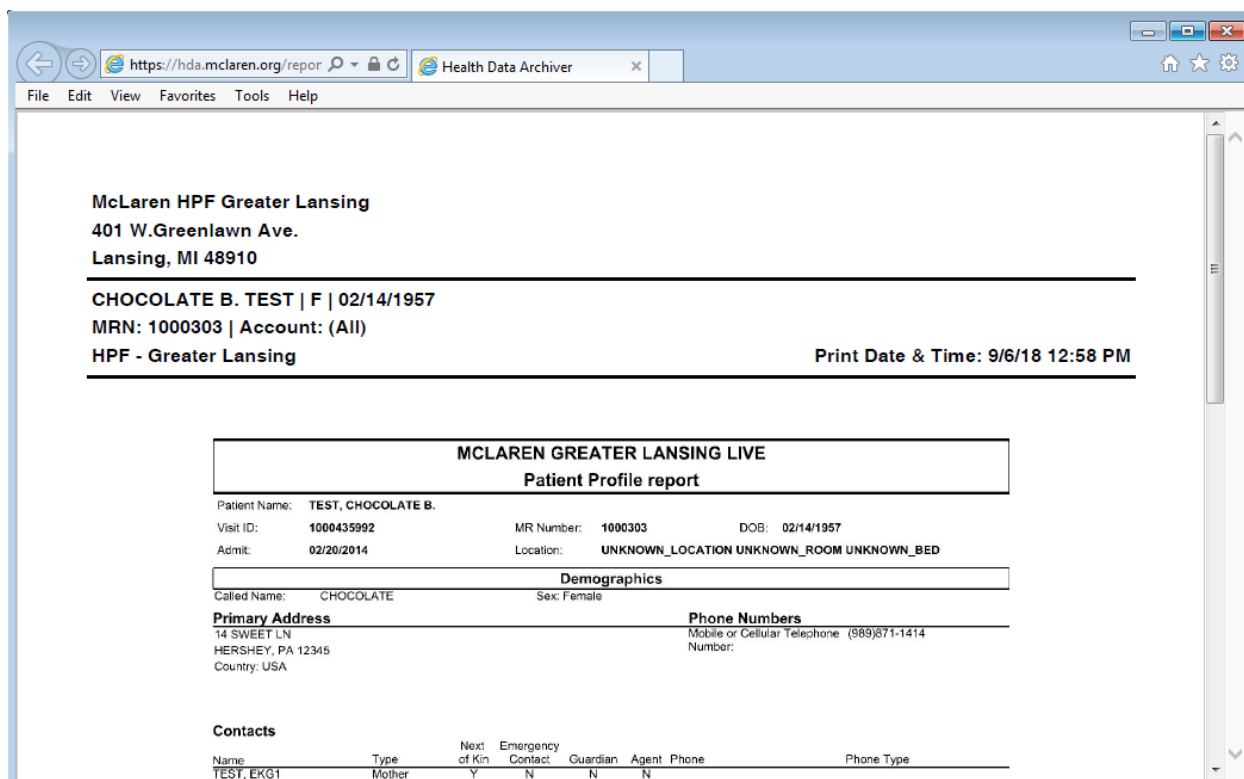
Document Date	Document Type	Subtitle	Admit/Discharge Date Range
02/21/2014	Emergency Room Facesheet		2014-02-20 - 2014-02-21

- Select the icon at the end of the row to display the document



This screenshot is identical to the previous one, but an orange arrow points to the document icon (a small square with a document symbol) at the end of the row for 'Emergency Room Facesheet'.

6. The document opens in a new window.



McLaren HPF Greater Lansing
401 W.Greenlawn Ave.
Lansing, MI 48910

CHOCOLATE B. TEST | F | 02/14/1957
MRN: 1000303 | Account: (All)
HPF - Greater Lansing Print Date & Time: 9/6/18 12:58 PM

MCLAREN GREATER LANSING LIVE
Patient Profile report

Patient Name: TEST, CHOCOLATE B.
Visit ID: 1000435992 MR Number: 1000303 DOB: 02/14/1957
Admit: 02/20/2014 Location: UNKNOWN_LOCATION UNKNOWN_ROOM UNKNOWN_BED

Demographics

Called Name: CHOCOLATE Sex: Female

Primary Address 14 SWEET LN HERSHEY, PA 12345 Country: USA	Phone Numbers Mobile or Cellular Telephone (989)871-1414 Number:
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Contacts

Name	Type	Next of Kin	Emergency Contact	Guardian	Agent	Phone	Phone Type
TEST, EKG1	Mother	Y	N	N	N		



CERNER FLASH

HARMONY – LOCATE RECORDS WITH NO RESULTS FOUND

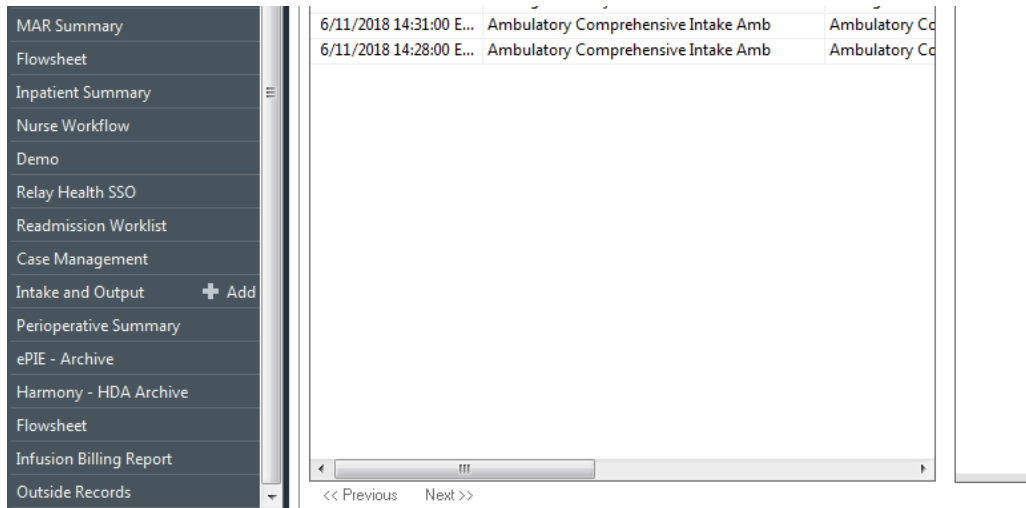
SUMMARY: At times, Harmony may display No Results Found. Follow the instructions below to locate the archived HPF accounts.

1. In PowerChart, select the patient

The screenshot shows a patient record in PowerChart. At the top, patient information is displayed: DOB:06/01/18, Dose Wt:<No Data Available>, and HealthLife: No. Below this is a navigation bar for 'Documentation' with various action buttons like Add, Submit, Forward, and Provider Letter. A 'List' section is visible with a 'Display' dropdown set to 'All'. The main content is a table of patient encounters.

Service Date/Ti...	Subject	Type
11/8/2018 16:22:25 EST	Ambulatory Patient Education	Ambulatory Pa
11/8/2018 16:20:13 EST	Ambulatory Patient Education	Ambulatory Pa
11/8/2018 16:17:52 EST	Ambulatory Patient Education	Ambulatory Pa
11/8/2018 16:17:38 EST	Ambulatory Patient Education	Ambulatory Pa
11/8/2018 16:08:54 EST	Ambulatory Patient Education	Ambulatory Pa
10/1/2018 13:53:17 E...	Dawn Testing CHART Reminder	Reminders
7/11/2018 10:42:00 E...	Chart Change/Post DC Status Correction Form	Chart Change/
7/10/2018 15:11:00 E...	Acuity Form Amb	MMG Acuity-T
7/2/2018 15:32:00 EDT	Ambulatory Comprehensive Intake Amb	Ambulatory Co
6/26/2018 13:10:00 E...	Provider Letter	Transition of C
6/26/2018 13:03:00 E...	Provider Letter	Provider Letter
6/26/2018 11:33:32 E...	test	Phone Msg
6/19/2018 08:38:00 E...	Vital Signs & Allergies Check - AMB	Vital Signs Che
6/14/2018 23:59:59 E...	Coding Summary	Coding Summa
6/11/2018 14:31:00 E...	Ambulatory Comprehensive Intake Amb	Ambulatory Co
6/11/2018 14:28:00 E...	Ambulatory Comprehensive Intake Amb	Ambulatory Co

2. Select Harmony HAD link on left side of screen




The screenshot shows the Harmony HDA Archive interface. On the left is a sidebar menu with the following items: MAR Summary, Flowsheet, Inpatient Summary, Nurse Workflow, Demo, Relay Health SSO, Readmission Worklist, Case Management, Intake and Output (+ Add), Perioperative Summary, ePIE - Archive, Harmony - HDA Archive, Flowsheet, Infusion Billing Report, and Outside Records. The main area displays a table with two rows of data:

6/11/2018 14:31:00 E...	Ambulatory Comprehensive Intake Amb	Ambulatory Co
6/11/2018 14:28:00 E...	Ambulatory Comprehensive Intake Amb	Ambulatory Co

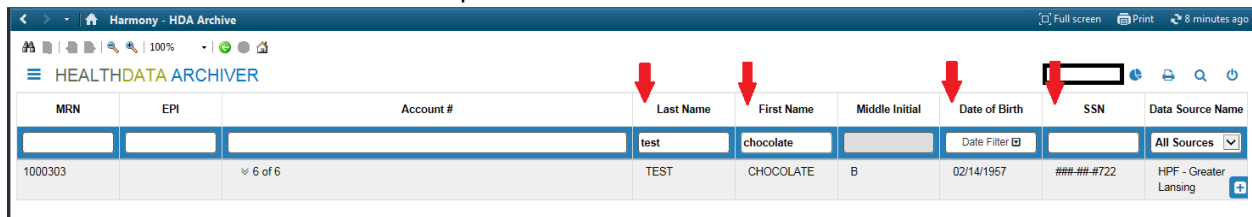
At the bottom of the table, there are navigation controls: << Previous and Next >>.

3. Harmony displays No Results Found. Search with other criteria.



The screenshot shows the Harmony HDA Archive search results page. The browser address bar shows 'Harmony - HDA Archive'. The page title is 'HEALTHDATA ARCHIVER'. Below the title is a search bar with a magnifying glass icon. The search results table has the following columns: MRN, EPI, Account #, Last Name, First Name, Middle Initial, Date of Birth, SSN, and Data Source Name. The table is empty. Below the table, a message reads: 'No results found. Search with other criteria.'

4. Enter as much information as possible in the fields.



The screenshot shows the Harmony HDA Archive search results page with search criteria entered. The browser address bar shows 'Harmony - HDA Archive'. The page title is 'HEALTHDATA ARCHIVER'. Below the title is a search bar with a magnifying glass icon. The search results table has the following columns: MRN, EPI, Account #, Last Name, First Name, Middle Initial, Date of Birth, SSN, and Data Source Name. The table contains one row of data:

1000303		6 of 6	test	chocolate	B	02/14/1967	###-##-#722	HPF - Greater Lansing
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Red arrows point to the Last Name, First Name, Date of Birth, and SSN fields, indicating where information was entered. The SSN field is highlighted with a red box.

5. Harmony will automatically find a match to the criteria and display the results below the search area. Display the previous encounters by selecting the drop down arrows.

MRN	EPI	Account #	Last Name	First Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	test	chocolate
1000303		⌵ 6 of 6	TEST	CHOCOLATE

6. Previous encounters are displayed.

MRN	EPI	Account #	Last Name	First Name	M																												
<input type="text"/>	<input type="text"/>	<input type="text"/>	test	chocolate																													
1000303		⌵ 6 of 6	TEST	CHOCOLATE	B																												
		<table border="1"> <thead> <tr> <th>Account #</th> <th>Admit Date</th> <th>Discharge Date</th> <th>Type</th> </tr> </thead> <tbody> <tr> <td>100001655</td> <td>06/21/2012</td> <td>06/21/2012</td> <td>OPD / RADPR</td> </tr> <tr> <td>1000031793</td> <td>07/11/2012</td> <td>07/11/2012</td> <td>PAT / PSTG</td> </tr> <tr> <td>1000175243</td> <td>02/15/2013</td> <td>02/17/2013</td> <td>SDS / EXTG</td> </tr> <tr> <td>1000065075</td> <td>01/12/2014</td> <td>01/14/2014</td> <td>OBV / SDSG</td> </tr> <tr> <td>1000435992</td> <td>02/20/2014</td> <td>02/21/2014</td> <td>SDS / EXTP</td> </tr> <tr> <td>1001347145</td> <td>09/19/2016</td> <td>09/19/2016</td> <td>COUR / LABLO</td> </tr> </tbody> </table>	Account #	Admit Date	Discharge Date	Type	100001655	06/21/2012	06/21/2012	OPD / RADPR	1000031793	07/11/2012	07/11/2012	PAT / PSTG	1000175243	02/15/2013	02/17/2013	SDS / EXTG	1000065075	01/12/2014	01/14/2014	OBV / SDSG	1000435992	02/20/2014	02/21/2014	SDS / EXTP	1001347145	09/19/2016	09/19/2016	COUR / LABLO			
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1001347145	09/19/2016	09/19/2016	COUR / LABLO																														

7. Display the encounter by clicking on the row.

 HEALTHDATA ARCHIVER

CHOCOLATE B. TEST | F | 02/14/1957 | MRN: 1000303 | 1000175243 | x | HPF - Greater Lansing | 0 | 0

Account Num	Admit Date	Discharge Date	Type
1000175243	02/15/2013	02/17/2013	SDS / EXTG